

**INFORMATION NEEDED FOR AN
OFFER TO PURCHASE**

Legal Insurance Plan (if applicable) _____
Company Name _____ First Contact Date _____
Member Name _____ Member # _____

Buyer(s):

Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

Marital Status: _____

Seller(s):

Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

Marital Status: _____

Realtor or Attorney:

Name: _____

Phone Number: _____

E-mail Address: _____

Realtor or Attorney:

Name: _____

Phone Number: _____

E-mail Address: _____

Address of Property:

Address: _____

City, State & Zip: _____

City/Town/Village of: _____ County of: _____

Residential, Commercial, or Multi-Unit Property: _____ (if multi-unit, how many: ____)

Purchase Price: _____

Earnest Money: Amount: _____ When due: _____

Acceptance on or before: _____

Closing Date: _____

Financing Contingency: Must obtain within _____ days

Type of Loan: Conventional _____ FHA _____ Other _____

Type of Rate: Fixed _____ Adjustable _____ Other _____

Amount of Loan: _____ Loan Term: _____ Interest Rate: _____ %

Lender Name: _____

Contact Person: _____ Phone Number: _____

Is this a Land Contract: Yes or No

Items not included in sale:

Items included in sale:

Type of Water (Municipal or Well): _____

Type of Sanitation (Municipal or Private Septic): _____

Type of Heat (Natural Gas or Other): _____

Any post closing occupancy by Seller or will Buyer move into property immediately after closing?

Is this transaction contingent upon an inspection?

Is this transaction contingent upon the sale of Buyer's home? If so, what address?

Has a property condition report been prepared by the Seller?

Does either party have a preferred title company?

Can Seller provide a copy of a prior title policy in order to reduce the costs of title work?
